

# **Seminole Medical Clinic**

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Seminole, OK 74868**

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To Whom It May Concern:

This letter is to offer my highest recommendation for Keith Shaw, Construction Management Services who was responsible for building our medical clinic in 2001 in Seminole, Oklahoma. The clinic is approximately 10,000 square feet and is located in front of our new hospital, Seminole Medical Center, which was built in 1998.

Keith assisted us in the building design planning phase to insure that the clinic building, as designed by the architect, would meet our needs. He also worked closely with us and allowed us to make necessary changes when the need arose during the building construction phase. Of note, Keith had the additional responsibility of finding materials to "match" the outside appearance of the existing new hospital. Keith was able to do that successfully and built the clinic at considerably less cost (approx. \$72 per square foot) than the hospital construction cost.

Keith was instrumental in assisting us in setting up our project and fulfilling the building and loan requirements of the federal Small Business Administration Loan that was secured to provide financing for our medical clinic. The stringent federal requirements posed additional challenges and extra effort to meet construction specifications. Keith communicated and worked closely with our loan consultants throughout the project to assure them of steady progress and adherence to timelines during construction.

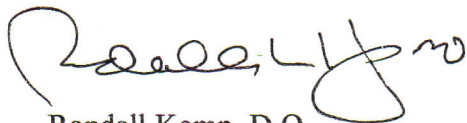
Keith held monthly meetings with us to review draws and compare actual project costs with budgeted costs. Project bids were discussed as well, and we had active input in decision making throughout the project. Clinic construction was finished in less than the allotted time and within budget.

We are extremely proud of our facility and receive regular complements on the high quality and appearance of our clinic. We would definitely contract with CMS again for any future building projects.

Sincerely,



Tricia Butner, ARNP  
Co-owner Seminole Medical Clinic



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